

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Email: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Highways, Recreation, Amenity and Footpaths (HRAF) Committee to be held on

Tuesday 23rd November 2021, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
21/22-161	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
21/22-162	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
21/22-163	Minutes of Council Committee meeting To confirm as a correct record the minutes of the HRAF committee meeting held on the 28th September 2021
21/22-164	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for members to hear questions or comments sent in by the public, or for public participation
21/22-165	Update on actions agreed at last or previous meeting a) Pavilion Fire Risk assessment – To receive copy of completed assessment from Cllr Davis b) Road signage for Townsend – Update from Clerk c) Railings alongside stream at the end of The Muddle – To receive specification from Cllr Davis d) Review condition of goal posts at Canada Woods and consider quotes for repair and replacement
21/22-166	Market Lavington Emergency Plan Annual review to ensure information up-to-date
21/22-167	Highways, Recreation, Amenity & footpaths Budget a) Review spending for this financial year b) Consider draft budget for next financial year, to include: i. Reviewing hiring charges for Elisha Field / Pavilion ii. Review utility usage and supply iii. Footpath/Amenity land contract - Consider quote received from current contractor (3 rd year since full tendering process), and discuss if current provision should be increased iv. Elisha Field grass cutting contract – Consider quote received from current contractor (2 nd year since full tendering process) v. Handyman Contractor – Consider if contracted hours and contingency are sufficient vi. Agree what projects to progress with in 2022/23 c) Consider business plan for next financial year
21/22-168	Other HRAF Committee business Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information

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21/22-169	Date of next Meeting Agree
21/22-170	Closure of meeting